

Physical Environment Committee Minutes

**April 9, 2013
8:15am – 9:15am
Lincoln Building Conference Room**

MEETING CALLED BY	Ted Curtis & Harvey Sterns – Co-Conveners
TYPE OF MEETING	UC Committee
FACILITATORS	Ted Curtis & Harvey Sterns
NOTES SUBMITTED BY:	Shelly Keller
ABSENT	Chairs/School Directors – Vacant Position GSG – Vacant Position Kyle Gee Elizabeth Reilly
ATTENDEES	Ted Curtis – Co-Convener Garrett Dowd Ann Hassenpflug – Vice Chair Julie Hykes Shelly Keller - Secretary Chuck Kunsman Harvey Sterns – Co-Convener Shawn Stevens Chris Tankersley
INVITED GUESTS	David Tiller Jim Haskell

Agenda topics

NEXT PROPOSED MEETING

DISCUSSION	Will discuss our summer schedule at the next meeting.
CONCLUSIONS	The remaining meeting is from 8:15am – 9:15am on the following date: <ul style="list-style-type: none"> 5/14/13 Calendar invites were already sent to committee members.

MINUTE APPROVAL

DISCUSSION	Approval of the 3/12/13 minutes is needed.
CONCLUSIONS	Chuck made a motion to accept the minutes as presented. Shawn seconded the motion and all were in favor.

MEETING ITEMS

General Discussion –

- Jim Haskell joined our group to briefly explain that there has been a funding source to replace tablet arm chairs with tables. This funding is through the Board of Regents Technology funding. Jim advised we will lose some capacity as the tables take up more space. Focusing on Olin and JAR. This will affect 19 classrooms and will be a reoccurring funding. 80% will be from the Board of Regents, 10% from Carson, a line item and 10% from Sage's area. Technology monies because the tablet arm chairs are difficult to use with laptop computers, tables are easier to use. Jim then left the meeting. (See Attachment - ATTACHMENT TO 4-9-13 Minutes Haskell Arm Chairs)
- Ann asked if the floor plan for the second floor of the stadium had come through us. Everyone agreed that it did.
- Shelly advised she is still awaiting word on the Deans and GSG, Graduate Student Government, vacant positions in our committee.
- Shelly advised the committee that the issue brief regarding the Ohio Board of Regents – Tobacco free policy was returned to our group to investigate and provide an answer back. Chuck Kunsman and Dave Tiller will work together to gather some information. The group noted how hard it will be to enforce since we are a campus located in downtown. Polsky's is surrounded by city streets that are not owned by UA. Ted advised maybe we could provide a benchmarking chart and compare it to other schools in Ohio. Dave Tiller advised this is in his department and this is a big topic. Rule states you must be 25 feet from any door. That is not possible at Polsky's. Dave asked if the Board of Trustees has discussed this. Ted advised if so it was over 2 years ago and it was a broad brush stroke discussion.

University of Akron EHOS Presentation

Dave Tiller, Director – Environment Health and Occupational Safety

- See Attachment – Dave Tiller EOHS 040913 University Council – For a copy of Dave's presentation to our committee.
- Dave first started by explaining the exits for our room location in the event of a fire. Ted added that every month UA has a visual check on all portable fire extinguishers. There are over 5000 on campus. Ann asked if they are hazardous to spray on a person and Dave advised they are not.
- Chemical Inventory – Dave advised we have to inventory every chemical on campus. (This includes cleaning supplies) Harvey advised there was an issue of storing chemicals on campus prior to this group and asked if a summary could be given. Ted advised that right now we are at 80%. Through a study we have learned how we are misusing the Goodyear Polymer Bldg. Dave advised we have two hazardous material storage buildings that stand alone, the buildings are fenced in. Harvey advised there was a period of time we weren't in compliance. Dave advised that chemical inventory is done one time a year and it is a continuous concern. Ann asked about cleaning chemical labs and research labs. Julie asked if we consider computers as well. Dave advised we work with Central Stores on the old computers. Harvey added we have an obligation and we are a training ground to be in compliance. Dave advised we need to train our students. Dave said we are good in our labs about 90% is good work and 10% is horseplay. One of the problems with labs has been students bringing their young children into the labs. MSDS (Material Safety Data Sheets) sheets are on file for every chemical
- Ted asked Dave if he could remind all the forces that they work with when doing the Emergency Exercises to practice in the event of a disaster.
 - Those departments are:
 - AFD - Akron Fire Department
 - FBI – Federal Bureau of Investigation
 - APD - Akron Police Department
 - SWAT -Special Weapons And Tactics
 - Summit County Sherriff's Office
 - Department of Homeland Security
 - American Red Cross
 - ATF – Bureau of Alcohol, Tobacco, Firearms and Explosives
 - BCI - Bureau of Criminal Investigation
- AEDs - Automated External Defibrillators – UA has one of the best programs for AEDs, thanks to the support of the President and Provost. By June of this year every building will have at least one AED. There is support for training. Dave advised everyone to take the time to learn CPR. There are applications and videos you can watch to teach yourself.
- Dave explained how important communication is and how most of the campus talks via the wireless radio.